



# Prospectus

## 2023 - 2024



**DON BOSCO**  
**ARTS AND SCIENCE COLLEGE**

Co-Education Institution - Affiliated to University of Madras



## DON BOSCO GROUP OF INSTITUTIONS

Don Bosco (Saint John Bosco, 1815 - 1888) after whom the college is named, is an Italian Catholic Priest, Educator and a Writer of the 19th century who dedicated his life to the betterment and education of the young. Don Bosco's capability to attract numerous youngsters was connected to his "System of Education based on Love." He believed education to be a "Matter of the heart" and said that the young must not only be loved, but know that they are loved.

Don Bosco's teaching methods were based on 'Reason, Religion and Loving Kindness,' - a method being followed with success in all Don Bosco Institutions worldwide.

Every Don Bosco Institution creates a climate that 'draws forth' the best in the youth, encouraging them for a complete and full expression of themselves. Its educational system assists young people in acquiring habits that will lead them to opt in favour of what is good, healthy, joyful and life-enhancing.

Today there are 28 officially recognized groups with a total of 402,500 members to continue the mission he began, The Salesians of Don Bosco are working in 134 countries of the world. At the National Level, there are around 600 Don Bosco Institutions offering a variety of services to the young. Don Bosco network of institutions have the highest number of technical institutes in India, second only to the Government of India.



## ABOUT THE COLLEGE

Don Bosco Arts and Science College, a unit of Don Bosco Group of Educational Institutions, affiliated to the University of Madras, is a place of higher learning in the field of Arts, Science, Commerce and Management. The faculty at DBASC is completely devoted and passionate about imparting quality education. It offers an environment where creativity, passion, knowledge and technology are intricately interwoven to empower the students to be all that they can and choose to be. For the young and enduring talents the treasure trove begins here at DBASC.

The primary aim of the college is to develop the intellectual potential of its students and to form to become intelligent contributors in their core areas by grooming them as top class professionals to excel in their lives.

### MOTTO

Reach to the stars” (ad astra per aspera) - To enable the students to involve in the generation of new ideas, concepts and associations and imbibe excellence as a personal core value envisaged in a personal journey towards perfection amidst the struggles of life.

### VISION

Grooming Professional skills in the fields of Humanities and Sciences and tuning young minds to adapt to the current trends and industry standards and fostering a holistic formation to step out as responsible professionals.



## COURSES OFFERED

### UG PROGRAMMES

#### B.A.

**Discipline**

English

**Duration**

3 Years

**Requirements**

Any Group in Higher Secondary

#### B.Com.

**Discipline**

General

**Duration**

3 Years

**Requirements**

Commerce, Accountancy, Business Mathematics

#### B.Com.

**Discipline**

Corporate Secretaryship

**Duration**

3 Years

**Requirements**

Commerce, Accountancy, Computer Science

#### B.C.A.

**Discipline**

Bachelor of Computer Applications

**Duration**

3 Years

**Requirements**

Computer science/  
Any group in Higher Secondary

#### B.Sc.

**Discipline**

Visual Communication

**Duration**

3 Years

**Requirements**

Any Group in Higher Secondary

### PG PROGRAMMES

#### M.A.

**Discipline**

Journalism and Communication

**Duration**

2 Years

**Requirements**

Candidate must be a graduate from a recognized College / University (Any stream)

#### M.Sc.

**Discipline**

Visual Communication

**Duration**

2 Years

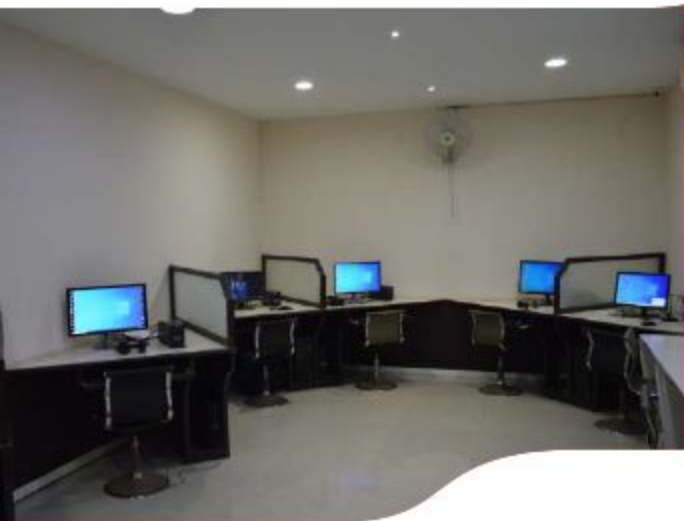
**Requirements**

Candidate must be a graduate from a recognized College / University. Media Related Degree / Design Related Degree are preferable



## CAMPUS, INFRASTRUCTURE & FACILITIES

DBASC, situated near Taylors Road, Kilpauk, the heart of Chennai, with its lush green environment and envious infrastructure makes the Don Bosco Education very professional, creative and personal.



### LABS

Well-equipped labs with the state of the art equipments and up-to-date software for the various courses make learning and doing very easy and effective. High end animation and graphic designing are also done here. The labs are well maintained and supervised by experienced technicians, facilitating optimum learning and focused honing of one's skills.

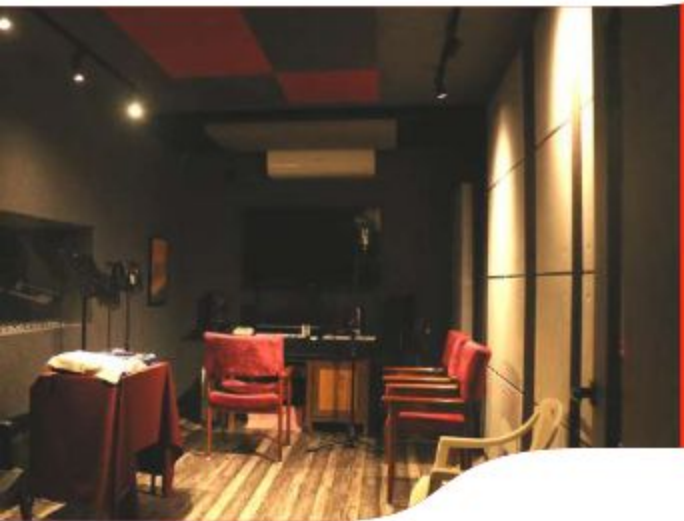
### CLASS ROOMS

The classrooms in DBASC are designed to encourage hands-on learning and to limit passive lectures, creating a learning-friendly environment. The open - plan classrooms complete with interactive white boards and LCD projector display are the hallmark of a thoughtful and informed consideration of the diversity of learning styles as well. Our class rooms are the ideal place to think outside the box and unleash potentials.



### AUDIO AND VIDEO STUDIOS

DBASC Studios are well equipped with state-of-the art and in-vogue equipment and edit suites. The Audio Studio is equipped with Pro Tools Audio Workstation and a dubbing studio. The Video Studio is equipped with Final cut Pro (FCP) studio with High Definition Film Editing setup and Adobe Premiere edit suites. DBASC houses an Air-conditioned Conference Hall with state-of-the-art audio visual equipments and excellent acoustics.





## PHYSICAL EDUCATION

Every Don Bosco Institute emphasises on the importance of physical activities as an integral part of education. The students are provided with training in a variety of sports and games and special privileges are given to students who represent the college at state, national and International levels.



## MEDIA CLINIC

A psychological de-addiction centre for youngsters affected by and addicted to media gadgets, youngsters are counselled and provided with psychological assistance in the presence of their parents or guardian to help them recover from addiction.

## LIBRARY

The DBASC library provides written, visual, and electronic resources to meet the intellectual and creative needs of the students. Through specialized collections, bibliographic institution and outstanding services. The library is a space for technical study, critical exploration, idea generation, and equips students with the skills necessary to embark on a lifetime of learning and artistic growth. The library has a collection of over 2500 books and over 3000 CDs and DVDs



## Otoo - AN INHOUSE ADVERTISING HUB

An In House advertising Hub created for the students to work on various advertising projects for clients



## CLUBS AND OUTREACH ACTIVITIES

Clubs offer exposure to students to develop the required skills as well as learn through rendering service to the neighbourhood development and emerge as effective leaders. Eco Clubs, Music & Dance Clubs, Literary Clubs and Media Clubs are the various clubs that will facilitate the students to showcase their talents.



## MENTORING

For the welfare of the students, mentoring sessions are conducted regularly once a week. The session provides a formal window for the students to share their struggles and worries to their mentors, who in turn provided inputs and suggestions to overcome the problems



## PLACEMENT CELL

The cell provides students with the necessary support and guidance to find internship and job opportunities. In collaboration with various companies, the cell organises job fairs to help the students find placements. Workshops and training sessions are also conducted to help them improve their communicative and employability skills.





## ADMISSION PROCEDURE

### APPLYING FOR ADMISSION

Applicants who have completed the Higher Secondary Examination or any other course recognized by the University of Madras as equivalent to it are eligible for admission to the bachelor degree course. DBCAS welcomes students from other states and countries too.

- Application for admission to B.A/ B.com/ B.C.A/ B.Sc / M.A/ M.Sc can be obtained from the college office -Admission Department.
- The admission procedure for the Under Graduate Programme will begin 3 days after the publication of the Higher Ssecondary Examination Results.

### FORM SUBMISSION

- The duly filled in application should reach the college office within ten days from the date of publication of +2 / 12th std results in Tamil Nadu.
- Application form can be submitted in person in the College Office Admissions Department.
- Application form can also be submitted by post with a self-addressed envelope to The Principal, Don Bosco Arts and Science College, No.45, Landons Road, Kilpauk, Chennai - 600010. (College is not responsible for any postal mishap)
- Application form has to be enclosed with the attested documents of the following:  
The Qualifying Examination Mark Sheet
  - - Statement of Marks (10th and 12th)
  - -Community Certificate
  - -Transfer Certificate / Conduct Certificate
  - -Medical Certificate
  - -Passport Size Photo (5)
  - -Certificate of proof for differently abled, sports and Ex-servicemen.
  - -Adhaar Card Copy
- Any incorrect, false or misleading information in the application form will disqualify the applicant and if already admitted, will lead to the cancellation of his / her admission.



## SELECTION PROCESS

- At the time of interview the original documents of all the certificates enclosed with the application should be produced.
- Information regarding interviews for provisionally selected candidates will be sent by Email / SMS. They have to present themselves along with their parents for interviews with the Principal on the date mentioned in the Call Letter. Their absence shall lead to cancellation of Admission.
- No information will be sent to the candidates who have not been selected for the interview.
- An Entrance test for Viscom students (both UG and PG) will be conducted followed by a personal interview.
- Students should produce all the original documents for verification at the time of interview.
- Selected Candidates must pay the prescribed fees and submit the original certificates in the College Office.





## DEPARTMENT OF CORPORATE SECRETARYSHIP

### COURSES OFFERED

#### B.Com. Corporate Secretaryship

B.Com. Corporate Secretaryship is a 3-year undergraduate degree program. In this branch of study, students are given in-depth knowledge in subjects like Financial Accounting, Company accounting, Company Law and Secretaryship Practice, Marketing / Corporate E-Management, Business Management, Industrial Laws, Income Tax Law & Practice, Indirect Taxes Project (Institutions Training), and Commercial law. It deals with the study of the executive to assist directors in these efforts, helping the board and providing information on the practices of Companies Act, 2013.

### SCOPE

#### Career Options after B.Com. CS

##### Competitive Exams

Company Secretary  
Chartered Accountant  
US CPA  
ACCA  
CFA

##### Civil Service

UPSC / TNPSC  
SSC  
IBPS PO  
RRB  
IAAS

##### Public/Private Jobs

Business Consultant  
Tax Analyst  
Corporate Credit Analyst  
Investment Banker  
Securities Analyst

#### Programs after B.Com. CS

M.Com. CS

MBA in all streams

LLB

Business Accounting and Taxation (BAT)

Financial Risk Manager (FRM)








## **STUDENT RESPONSIBILITIES**

1. Students are expected to be highly focused in academics and make maximum utilization of the available facilities for the holistic formation.
2. Students are required to be responsible, regular and diligent in the performance of their duties and faithful in the observance of rules and regulations of the institute
3. DBASC follows the Semester cum Choice Based Credit System (CBCS) and LOCF from 2021 and the exams will be conducted periodically.
4. 85% of attendance is pre-requisite for issuing of Hall ticket to write the Semester Exams.
5. Ragging in any form is strictly prohibited Vide O.U.Letter No.380/SWD/23/97, dated 13-7-1997. Anyone indulging in ragging will be expelled from the college.
6. Usage of cell phone is strictly prohibited inside the class room.

## **PARENTS PARTICIPATION**

Parents and Guardians are asked to follow the student's progress in studies and his / her general conduct in and outside the college. Their co-operation is expected to ensure academic progress and regular attendance. All necessary information will be sent to the registered mobile number for better knowledge of the overall performance / activities of their ward / College.





## **12 Centers catering Higher Education**

Sacred Heart College - Tirupattur

Don Bosco Arts and Science Colleges - Chennai, Dharmapuri, Karaikal, Yelagiri

B.Ed Colleges - Dharmapuri, Karaikal, Vellore

Teacher Training Colleges - Dharmapuri, Karaikal, Vellore

Don Bosco College of Agriculture - Sagayathottam, Arakonam

## **The Province of Chennai - 46 Schools**

**11** High Schools

**16** Higher Secondary Schools

**19** Primary Schools

**3** Polytechnic Colleges

**5** Format Technical Institutes

**1** Agro based Institutions

**17** Non Format Technical Institutes

# **APPLY ONLINE**

**[www.dbcc.edu.in](http://www.dbcc.edu.in)**



### **Contact:**

**Telephone : 9364168834, 8667574848, 9841611451**

**Email : [admissions@dbcc.edu.in](mailto:admissions@dbcc.edu.in)**

**Address : #45, Landons Road, Kilpauk, Chennai - 10.**